

We are **HIRING!**



CHIEF EXECUTIVE OFFICER

FOR REAL ESTATE DEVELOPMENT & PROPERTY MANAGEMENT FEDERATION

JOB RESPONSIBILITIES:

- Works together with the Board of Directors in crafting the federation's strategic direction (Vision-Mission-Goals) and formulating the appropriate policies and procedures.
- Translates the strategic direction/s and plans into annual operating plans.
- Motivates and guides the management staff towards the desired VMG and strategic as well as operating plans.
- Oversees the overall business operations in order to ensure the optimal use of resources – and of the overall budget – in carrying out the federation's strategic directions and operating plans.
- Develops and nurtures relationships with all strategic partners including pertinent government agencies notably the CDA.
- Establishes and monitors accountabilities for desired results at the Management level and reports the same regularly to the Board of Directors for any corrective action that may be necessary.

If you are interested in this position, please send your CV and letter of Intent to:

philcoopcenter@yahoo.com

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QUALIFICATION STANDARDS:

Education: Business Degree or Real Estate Management degree. Preferably with a relevant post-graduate degree or equivalent, related work experience.

Experience: At least 3 years of managerial experience with background in real estate development and/or property management.

- With exposure in Financial Management, Marketing Management and Corporate Governance.
- A people-person, i.e. with strong interpersonal skills towards fostering harmonious relationships at all levels – the Board, subordinates, partners and customers. Particularly skilled in negotiation.
- Able to work under pressure and specifically knows when and where to delegate.
- Must be of good moral character/unblemished integrity.
- Membership in a cooperative would be an advantage.

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